ADD A NEW PATHOLOGY

1. On the Treatment Episodes screen, select the Treatment Episode for which a new Pathology is to be created.

2. The Treatment Episode screen is displayed as follows:
3. Select the Pathology option to display the New Pathology screen.

4. The user may now enter the Pathology. Note that all fields are required however a field may be left blank to allow the record to be saved with errors. This feature allows for the
scenario where data is not available at the time of creating the Pathology and is to be entered at a later date.

5. To cancel the creation of the Pathology, select the **Cancel** option.

6. To create the Pathology, select **Submit**.

7. Where data fields have been entered incorrectly or are missing, an error message will be displayed at the top of the screen.

   ![Error Message]

   **There were errors with this record**

7.1. Scroll down the form to view the error, complete as required and **Submit**.

7.2. Where errors remain the data will still be saved so that the user can continue - select the **Pathology** tab to view the record.

8. Where no errors exist, the completed data will be displayed as follows:
9. The user may **Edit** the Pathology.

10. The user may enter other data groups.

11. To log out, select the **Logout** option at the top right of the screen.