

**BACHELOR OF SOCIAL WELFARE**  
**FIELDWORK PLACEMENT LEARNING**  
**AGREEMENT AND ASSESSMENT REPORT**

**NAME OF STUDENT:**

**NAME OF FIELD SUPERVISOR:**

**PLACEMENT ORGANISATION:**

**PLACEMENT** (please circle)

First placement                      SWK2160

Final placement                      SWK3360

**LEARNING AREA:**     *Practices social welfare in an ethical manner in accordance with values and ethics of the profession*

1. Applies principles of respect and commitment to clients as human being, regardless of their attitudes and behaviour
2. Applies principles of social justice, equity, individual work and dignity and self-determination in day-to-day professional practice and in policy development and implementation
3. Practices in an ethical manner
4. Is responsible and accountable for one's own actions, decisions and professional development.
5. Maintains and applies an awareness of legal issues, principles and mechanism, legislation and statutory provisions affecting professional practice.
6. Applies critical analysis to the professional, social welfare agencies and organisations and societal institutions and works towards change.

What goals will you have for these areas and how will you know that they have been achieved?

1. Review the ACWA Code of Ethics and actively discuss how these can be applied to client presentations.
2. Goal
3. Goal
4. Goal
5. Goal

Mid placement assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

Final assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

**LEARNING AREA:** *Communicates with a broad spectrum of people and organisations using appropriate methods*

1. Speaks such that one’s meaning is conveyed effectively to clients, colleagues, in meetings and in consultations.
2. Understands and clarifies the intended meaning of the communication of others.
3. Prepares written communication including intake reports, file notes, reports for consideration of law Courts, submissions for funding, minutes of meetings, draft pamphlets and leaflets, draft press releases and community announcements.
4. Collects, organises, presents and disseminates information relation to social and community services programs and issues to a wide range audience including clients, the general community and other agencies.
5. Selects and uses the means of communication appropriate to the occasion.
6. Demonstrates awareness of the impact of values, power and authority in communication.

What goals will you have for these areas and how will you know that they have been achieved?

1. Maintaining up-to-date client file notes that meet the required agency standards.
2. Goal
3. Goal
4. Goal
5. Goal

Mid placement assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

Final assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

**LEARNING AREA:** *Assesses, plans and evaluates programs, projects and work programs with clients*

1. Gathers relevant data essential for case histories
2. Identifies, assesses and analyses data and also provides options for intervention.
3. Facilitates the participation of people in developing policies and programs.
4. Sets goals and objectives.
5. Monitors, evaluates work with clients, policies, programs and projects.

What goals will you have for these areas and how will you know that they have been achieved?

1. Complete a client assessment and demonstrate the relevance of theoretical frameworks to the assessment
2. Goal
3. Goal
4. Goal
5. Goal

Mid placement assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

Final assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

**LEARNING AREA:** *Implements programs, projects and work with clients*

1. Applies a range of theories, techniques and methods in working with clients as individuals, families, groups and communities.
2. Conducts interviews with clients and others for a variety of purposes.
3. Empowers and educates clients to act on their behalf.

4. Work with clients and their social environments, and with the interaction between clients and their environments.
5. Develops referral systems and makes referrals to other services resources and professionals.
6. Receives referrals from other services,
7. Facilitates development and maintenance of groups. Networks with communities of people for their mutual benefit.
8. Establishes and implements projects and programs.
- 9.

What goals will you have for these areas and how will you know that they have been achieved?

1. Develop one case presentation in which a range of theories are applied.
2. Goal
3. Goal
4. Goal
5. Goal

#### Mid placement assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

#### Final assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

**LEARNING AREA:** *Plans, organises and carries out work autonomously or as part of a team*

1. Manages projects and programs.
2. Works according to statutory requirements and policies.
3. Works autonomously.
4. Works as a member of a team.
5. Manages staff and volunteers (where appropriate)
6. Develops and maintains records and information systems relating to clients, resources, programs and projects.

What goals will you have for these areas and how will you know that they have been achieved?

1. Locate key agency policies and laws that may apply to the field of practice and critically reflect on the ways in which these influence direct service delivery.
2. Goal
3. Goal
4. Goal
5. Goal

#### Mid placement assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

#### Final assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

**LEARNING AREA:** *Uses one's personal attributes to effects in dealings with clients, colleagues, employers and the general community*

1. Develops rapport with clients.
2. Maintains a high level of self awareness.
3. Applies flexibility and openness to change, using improvisation and creative alternatives.
4. Is aware of personal and professional limitations and consults with others when appropriate.

What goals will you have for these areas and how will you know that they have been achieved?

1. Complete at least one interview (with an individual client, family or group) and present an analysis of skills demonstrated and skills that need to be further developed.
2. Goal
3. Goal
4. Goal

5. Goal

Mid placement assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

Final assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

**LEARNING AREA:** *Demonstrates an awareness of societal structures and systems, both formal and informal, and understands these systems and their implications for clients, workers and community service organisations*

1. Applies an understanding of social, cultural, spiritual, political and economic influences in considering client situations, and in developing policies, programs and projects.
2. Applies an understanding of societal and institutional frameworks to practice (such as the judiciary, ACOSS, legal institutions, non-government agencies etc.).
3. Understands the legislative and statutory provisions affecting workers.
4. Applies an understanding of the historical and socio-political context of welfare work as a profession.

What goals will you have for these areas and how will you know that they have been achieved?

1. Critically evaluate one client presentation according to a structural framework for practice.
2. Goal
3. Goal
4. Goal
5. Goal

Mid placement assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

Final assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

**LEARNING AREA:** *Demonstrate an ability to integrate theory and practice and to effectively use supervision*

1. Demonstrate a capacity to effectively integrate theory with practice.
2. Identify a range of theoretical options available for direct practice.
3. Articulate an understanding of the application of theory to the societal level (macro analysis).
4. Demonstrate an ability to effectively utilise supervision and to assume appropriate responsibility for own role in supervision.

What goals will you have for these areas and how will you know that they have been achieved?

1. Critically evaluate at least one theory learned in formal studies and review the ways in which it applies to practice
2. Goal
3. Goal
4. Goal
5. Goal

Mid placement assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

Final assessment

Not achieved	Beginning	Competent	Meets well	Excellent development

Student comments about overall achievements during the fieldwork placement and the identification of areas needing future development

Fieldwork supervisor comments about overall achievements during the fieldwork placement and the identification of any areas needing future development

Recommendation outcomes of fieldwork placement (circle one)

Satisfactory

Not satisfactory

Signature of student

Date

Signature of fieldwork supervisor

Date