International Postgraduate Academic Support (IPAS)

2011

Learning and Language Support for Postgraduate Coursework Students

Associate Professor Rosemary Clerehan
Director
Learning and language support

International Postgraduate Academic Support, in the Faculty of Medicine, Nursing and Health Services, assists postgraduate coursework students, particularly international, to improve academic performance in learning, study and the use of English.

The following are some examples of areas you can improve:

- understanding what lecturers require;
- participating in lectures and tutorials;
- seminar presentation;
- interacting in clinical settings;
- reading effectively for your subjects;
- understanding assignment topics and planning what you need to do;
- writing projects and short theses;
- developing arguments and structuring essays;
- understanding and avoidance of plagiarism;
- following the conventions of presentation in writing;
- English structure and style;
- dealing with writers’ block;
- pronunciation and intonation;
- vocabulary development; and
- understanding Australian culture in informal conversation.

Contact information

Associate Professor Rosemary Clerehan
Director
International Postgraduate Academic Support
Building 15
Room 102A
Clayton campus
rosemary.clerehan@monash.edu
Short courses and workshops

There will be a range of classes for coursework students, arranged as needs are identified, to assist you with your study in the Faculty. Those known at time of printing are included below. There is no charge.

Check with the director:
IPAS
Building 15
Room 102A
Clayton campus
rosemary.clerehan@monash.edu

or IPAS website for details: www.med.monash.edu.au/current/ipas.html

Summer school in postgraduate writing:
7 to 11 February, 10 am to 1 pm, Building 15, Room 111
A further summer school may be offered.

<table>
<thead>
<tr>
<th>Date</th>
<th>Course Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alternate Wednesdays</td>
<td>Research Methods and Issues Adjunct Workshops for Masters of Nursing, Peninsula campus</td>
</tr>
<tr>
<td>10 to 11.30 am</td>
<td></td>
</tr>
<tr>
<td>TBA</td>
<td>Advanced Scientific Writing for Masters of Clinical Embryology, MIMR.</td>
</tr>
<tr>
<td>TBA</td>
<td>Writing and Presentations for International Fellowship Masters, Primary Health Care, Notting Hill.</td>
</tr>
</tbody>
</table>

Further courses will be arranged on demand.

Online and print resources


Several learning and language websites with a range of relevant resources have been developed at Monash.

Go to LLOnline for writing, reading and note taking, grammar, spoken presentations: www.monash.edu.au/lls/llonline

Also check Learning Support for HDR Students: www.monash.edu.au/lls/hdr

For some types of writing in medicine: www.monash.edu.au/lls/llonline/writing

Vacation English – for practising English in your spare time: www.monash.edu.au/lls/vacationenglish
Individual assistance for students

Staff availability

<table>
<thead>
<tr>
<th>Associate Professor Rosemary Clerehan</th>
<th>Monday, Tuesday, Thursday, Friday Clayton campus Building 15 Room 102A</th>
<th>Telephone: +61 3 9905 3053</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email: <a href="mailto:rosemary.clerehan@monash.edu">rosemary.clerehan@monash.edu</a></td>
<td>Wednesday (during semester) Peninsula campus Building E Room 2.08</td>
<td>Telephone: +61 3 9904 4601</td>
</tr>
</tbody>
</table>

Individual or small group consultations

Make an appointment for a consultation (usually approximately one hour). The director is happy to travel to your site if need be. Students should seek assistance at least three to four days before their deadline.

Email consultations

Arrange to send work for review or queries via email. Students should specify any due dates or deadlines and provide sufficient information so that the required task is clear.

IPAS policy

Please note, the role of the Director is not to provide a proof-reading and editing service. The role is educational and developmental, aiming to encourage students to identify problems, issues, resources and strategies so your work can improve. While some detailed comments on students’ written work may at times be necessary, students should not normally expect this for every assignment or thesis chapter.